



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

30 June 2026

DIVISION MEMORANDUM
No. 440 s. 2026

**SECOND QUARTER PROGRAM IMPLEMENTATION REVIEW AND PLAN
ADJUSTMENT FOR FY 2026 OF SCHOOLS
AND DIVISION FUNCTIONAL UNITS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to **DepEd Order No. 29, s. 2022**, otherwise known as **Adoption of the Basic Education Monitoring and Evaluation Framework (BEMEF)**, this Office informs all concerned of the conduct of Division Program Implementation Review and Plan Adjustment (PIRPA) *vis-a-vis* technical assistance.
2. The conduct of PIRPA aims to:
 - a. report the status of the major programs, projects, and activities and the programs with procurement based on the implementation plan, and committee outputs;
 - b. present the status of completed outputs, ongoing outputs, scheduled outputs, and additional outputs most especially in relation to quality;
 - c. present the bottlenecks, lags, issues and concerns and the adjusted plan to be able to meet the targets; and
 - d. report the various best practices for benchmarking purposes by other schools or unit.
3. The participants in the activity include Education Program Supervisors, Unit Heads, School Heads, and select SDO personnel.
4. This face-to-face activity will take place on **July 6 and 7, 2026** at the **4th Floor SDO Building** at **8:00 to 5:00 in the afternoon**. **Day 1** is allotted for the **schools** while **Day 2** is for the different **units of the Division**.
5. There will be no registration for this activity. Herewith, participants are advised to bring their own snacks and lunch and shall bring water for drinking but strictly no bottled water is allowed.
6. For the presentation, a school or unit must submit the scanned copies of the approved SIP and AIP, make a copy of and accomplish the PIRPA template available in this link [PIRPA 2026](#), and upload the PIRPA Report to their designated folder available in this same link.

7. Attached in this Memorandum is Enclosure 1 List of Participants, Enclosure 2 Program of Activities, and Enclosure 3 Break-out Assignment.
8. Immediate dissemination of this Memorandum is desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:

HERBERT D. PEREZ
Assistant Schools Division Superintendent
Officer-in-Charge

Encl.: As stated

Reference: DepEd Order No. 29, s. 2022

To be indicated in the Perpetual Index
under the following subjects:

EVALUATION
MONITORING
PROGRAM

SGOD- second program implementation review and plan adjustment for FY 2026 of schools and division functional units
SGOS1902-005069/June 30, 2026

Enclosure 1

LIST OF PARTICIPANTS – SCHOOLS

NO.	NAME	POSITION	SCHOOL/OFFICE
1	Lorynel C. De Sagun	Head Teacher III	Alsam Integrated School
2	Lilibeth B. Vargas	Teacher III/ Officer-in-Charge	Busal Integrated School
3	Honesto P. Caagbay Jr.	School Principal I	Calumpang Integrated School
4	Rowena O. Sabiduria	School Principal I	Cipriano J. Querubin Elementary School (Formerly Wakas)
5	Mary Grace M. Cabili	School Principal II	Dapdap Integrated School
6	Baby Lyn T. Olandes	Head Teacher III	Domoit Elementary School
7	Teresa E. Andaya	School Principal II	East Palale Elementary School
8	Emelia R. Eclarin	Assistant School Principal II/ Officer-in-Charge	Eugenio Francia Integrated School
9	Alona C. Crisanto	School Principal III	Froilan E. Lopez Elementary School
10	Aldwin V. Capistrano	Head Teacher III	Gibanga Elementary School
11	Michael M. Safred	School Principal I	Ilasan Integrated School
12	Girlie A. Abaricia	Head Teacher III / Officer-in-Charge	Ipilan-Alitao Elementary School
13	Ronald O. Hugo	Master Teacher I / Officer-in-Charge	Katigan-Alupay Elementary School
14	Larvin O. Labrada	School Principal I	Lakawan Elementary School
15	Regicelle D. Cabaysa	School Principal I	Lalo Elementary School
16	Wenefredo B. Baylongo	School Principal I	Lawigue Elementary School
17	Ronan R. Ranillo	School Principal III	Malao-a/Calantas Elementary School
18	Arlene D. Pagana	Teacher III / Officer-in-Charge	Masin Elementary School
19	Evelyn R. Palambiano	School Principal II	Mate Integrated School
20	Joel N. Dela Cruz	Master Teacher I BANHS/ Officer-in-Charge	Mayuwi Integrated School
21	Luz A. Pacaigue	School Principal I	North Palale Elementary School
22	Democrito C. Cabile Jr.	School Principal I	Pandakake Integrated School
23	Dennis O. Labita	School Principal III	Potol Elementary School
24	Ingrid A. Palad	School Principal II	South Palale Elementary School
25	Elpidia C. Palayan	School Principal II	Tayabas East Central School
26	Lea A. Cosico	School Principal II	Tayabas West Central School I

27	Roderick O. Hugo	School Principal III	Tayabas West Central School II
28	Natalia A. Andaya	School Principal II	Tayabas West Central School III
29	Julieta M. Labita	School Principal I	Tayabas West Central School IV
30	Reniel C. Cabuyao	School Principal I	Valencia Elementary School
31	Corazon M. Oabel	School Principal II	West Palale Elementary School
32	Cherry G. Hugo	School Principal II	Buenaventura Alandy National High School
33	Gregorio I. Racelis	School Principal IV	Luis Palad Integrated High School
34	Raymund O. Hugo	Assistant Principal-SHS	
35	Rempson P. Sumilang	ASP II SHS/ Officer-in-Charge	Rosario Quesada Integrated National High School
36	Joy B. Go	School Principal IV	West Palale National High School
37	Adrian N. Naynes	Head Teacher I/ Officer-in-Charge	Talolong Integrated School
38	Teofila A. Ocumin	EPSA II	ALS Learning Centers

LIST OF PARTICIPANTS – SDO PERSONNEL

NO.	NAME	POSITION/DESIGNATION	OFFICE/SCHOOL
1	Celedonio B. Balderas Jr.	Schools Division Superintendent	OSDS
2	Herbert D. Perez	Assistant Schools Division Superintendent	OSDS
3	Edwin R. Rodriguez	Chief Education Supervisor - CID	CID
4	Imelda C. Raymundo	Chief Education Supervisor - SGOD	SGOD
5	Conrado C. Gabarda	Administrative Officer V	OSDS
6	Maria Corazon A. Borbon	Education Program Supervisor- SGOD	SGOD
7	Christian J. Bables	Education Program Supervisor- Filipino	CID
8	Luzviminda Cynthia Richelle F. Quintero	Education Program Supervisor- English	CID
9	Jerome A. Chavez	Education Program Supervisor- Mathematics	CID
10	Michael Leonard D. Lubiano	Education Program Supervisor- Science	CID
11	Louie L. Fulleo	Education Program Supervisor- TLE	CID
12	Mildred Z. Galleno	Education Program	CID

		Supervisor- Kinder/ SNED/ ALS	
13	Generosa F. Zubieta	Education Program Supervisor- LRMDs	CID
14	Geraldine Constantino	OIC - Education Program Supervisor- Araling Panlipunan	CID
15	Joseph Jay U. Aureada	Education Program Supervisor- ESP	CID
16	Ariel C. Cabuyao	Project Development Officer II	SGOD
17	Montano L. Agudilla Jr.	Senior Education Program Specialist- SMME	SGOD
18	Marife R. Lagar	Planning Officer III	SGOD
19	Joan C. Salcedo	Medical Officer III	SGOD
20	Jaypee A. Escobar	Technical Assistant III (Engineer II)	SGOD
21	La Trisha R. Dalit	Education Program Specialist II	SGOD
22	Maria Hannah D. Perez-Formento	Attorney III	OSDS
23	Jeanette M. Buera	Administrative Officer IV/ Records Officer II	OSDS
24	Agnes M. Luzadas	Accountant III	OSDS
25	Benjamin A. Millares	Budget Officer III	OSDS
26	Dianah G. Tan	Cashier III	OSDS
27	Mark Bryan F. Valencia	Information Technology Officer	OSDS
28	Grasiela L. Hernandez	Human Resource Management Officer II	OSDS
29	Joyce Anne P. Limbo	Administrative Officer IV- Supply Officer	OSDS
30	Nicole May L. Lumanglas	PDO I	SGOD
31	Engr. Joshua A. Teope	Technical Assistant IV	SGOD
32	John Cavin S. Rodil	SEPS HRD	SGOD
33	Joan Kathleen T. Brizuela	EPS II	SGOD

Enclosure 2

PROGRAM OF ACTIVITIES - SCHOOL

TIME	ACTIVITY	FACILITATOR
8:00-8:30 a.m.	Registration	Nicole May L. Lumanglas La Trisha R. Dalit
8:30-9:20 a.m.	Philippine National Anthem Prayer CALABARZON March Tayabas Hymn DepEd Quality Policy	AVP
	Roll Call of Participants	Montano L. Agudilla Jr.
	Welcome Remarks	HERBERT D. PEREZ Assistant Schools Division Superintendent
	Inspirational Message	Celedonio B. Balderas Jr Schools Division Superintendent
9:20-9:30 a.m.	Statement of Purpose	Imelda C. Raymundo SGOD Chief
9:30-9:40 a.m.	Announcement of Group Assignment	Montano L. Agudilla Jr.
9:40-9:55 a.m.	Health break	
9:55 a.m. - 12:00 p.m.	Breakout Sessions Reporting cum Technical Assistance and Plan Adjustment	Refer to Enclosure 3
12:00-1:00 p.m.	Lunch Break	
1:00-3:30 p.m.	Continuation of Reporting cum Technical Assistance and Plan Adjustment	c/o TA Team
3:30-4:00 p.m.	Sharing of Insights	One per Cluster
4:00-5:00 p.m.	SDS TIME	Celedonio B. Balderas Jr. Schools Division Superintendent
Joan Kathleen T. Brizuela Master of Ceremony		

PROGRAM OF ACTIVITIES - SDO FUNCTIONAL UNITS

TIME	ACTIVITY	FACILITATOR
8:00-8:30 a.m.	Registration	Joan Khaye T. Brizuela La Trisha R. Dalit
8:30-9:00 a.m.	Philippine National Anthem Prayer CALABARZON March Tayabas Hymn DepEd Quality Policy	AVP
	Roll Call of Participants	Montano L. Agudilla Jr.
	Welcome Remarks	Herbert D. Perez Assistant Schools Division Superintendent
	Inspirational Message	Celedonio B. Balderas Jr. Schools Division Superintendent
	Statement of Purpose	Imelda C. Raymundo SGOD Chief
9:00-9:10 a.m.	Statement of Purpose	Imelda C. Raymundo SGOD Chief
9:10-9:30 a.m.	BAR Reporting	Montano L. Agudilla Jr.
9:30-9:40 a.m.	Health break	
9:40-12:00 a.m.	Reporting and Feedbacking	OASDS Admin Unit Accounting Budget Cash Personnel BAC Supplies ICT Records
12:00 a.m.-1:00 p.m.	Lunch Break	
1:00-2:30 p.m.	Reporting and Feedbacking	CID
2:30-4:00 p.m.	Reporting and Feedbacking	SGOD
4:00-5:00 p.m.	SDS TIME	Celedonio B. Balderas Jr. Schools Division Superintendent
John Cavin S. Rodil Master of Ceremony		

Enclosure 3

BREAK-OUT ASSIGNMENT

CLUSTER 1		
NO.	NAME	OFFICE/UNIT
1	Louie L. Fulleo	CID
2	Ariel C. Cabuyao	SGOD
3	Benjamin A. Millares	Budget Unit

CLUSTER 2		
NO.	NAME	OFFICE/UNIT
1	Jerome A. Chavez	CID
2	Nicole May L. Lumanglas	SGOD
3	Engr. Joshua A. Teope	SGOD
4	Agnes M. Luzadas	Accounting Unit

CLUSTER 3		
NO.	NAME	OFFICE/UNIT
1	Michael Leonard D. Lubiano	CID
2	John Cavin S. Rodil	SGOD
3	Dr. Joan Salcedo	SGOD
4	Dianah G. Tan	Cash Unit

CLUSTER 4		
NO.	NAME	OFFICE/UNIT
1	Geraldine Constantino	CID
2	Joan Kathleen T. Brizuela	SGOD
3	Jeanette M. Buera	Records Unit

CLUSTER 5		
NO.	NAME	OFFICE/UNIT
1	Mildred Z. Galleno	CID
2	La Trisha R. Dalit	SGOD
3	Grasiela L. Hernandez	Personnel Unit

CLUSTER 6		
NO.	NAME	OFFICE/UNIT
1	Luzviminda Cynthia Richell F. Quintero	CID
2	Generosa F. Zubieta	CID
3	Imelda C. Raymundo	SGOD
4	Atty. Maria Hannah Perez-Formento	Legal Unit

CLUSTER 7		
NO.	NAME	OFFICE/UNIT
1	Christian J. Bables	CID
2	Montano L. Agudilla Jr.	CID
3	Conrado C. Gabarda	Administrative Unit

CLUSTER 8		
NO.	NAME	OFFICE/UNIT
1	Dr. Edwin R. Rodriguez	CID
2	Marife R. Lagar	SGOD
3	Mark Bryan F. Valencia	ICT Unit

CLUSTER 9		
NO.	NAME	OFFICE/UNIT
1	Joseph Jay U. Aureada	CID
2	Maria Corazon Borbon	CID
3	Joyce Ann P. Limbo	Supply Unit